

Personal Information

Liljana Pushova Stamenkova

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Sex Female | [Date of Birth](#) 05/11/1990 |

Work Experience

September, 2015 – to date

Teaching assistant

Faculty of Economics, MIT University, Skopje, North Macedonia

- Practises for students
- Coordination of student activities
- Organization of teaching classes in the subjects: Business fundamentals, Management, Business planning, Human resource management

[Education](#)

April, 2014 – to date

Program assistant

Scientific institution Institute of Knowledge Management, Skopje

- Organization of scientific conferences
- Organization of trainings
- Preparation and publication of scientific journals
- Project coordination

[Education](#)

Education and training

October, 2013 – to date

Master in monetary economy, finance and banking

Faculty of economics, University "St. Cyril and Mehtodius" Skopje, N. Macedonia

- Main subjects: Financial institutions, Financial management, Banks and banking system, International finance

October, 2013 – May, 2015

Master of business management

Faculty of economics, FON University, Skopje, N. Macedonia

- Main subjects: Strategic management, Knowledge management, Investment management, Corporative governance

September, 2009 – July, 2013

Graduated in foreign languages and business

Faculty of foreign languages, FON University, Skopje, N. Macedonia

- Main subjects: English language, Business english language, Economics, Management, Entrepreneurship

February, 2013 – May, 2013

Training in office management

Motiva educational center, Pivara Skopje, N. Macedonia

- Main skills: Team work, Project management, Business communication

Personal Skills

Mother language Macedonian language

Other languages	UNDERSTANDING		SPEAKING		WRITING
	listening	Reading	Verbal interaction	Verbal production	
English language	C1	C1	C1	C1	C1
First certificate, Cambridge University					
Italian language	C1	C1	C1	C1	C1
Serbian language	C1	C1	C1	C1	C2

- Communication skills
- Ability for strong business communication with clients and creation of new business relation
 - Efficient and effective communication
 - Ability for adaptation of changes in new work environments

Organizational/management skills

- Excellent organizational skills obtained through organization of 35 international scientific conferences with more of 5000 participants
- Ability for reaching targets
- Excellent time management
- Analysis, coordination and realization of project activities
- Implementation of strategic targets and following business strategy
- Excellent ability for coordination of activities and event organization
- Excellent ability for work under pressure
- Excellent ability for work tasks delegation
- Flexibility

- Computer skills
- Excellent knowledge of Microsoft office (Word, Excel, Power point, Outlook)
 - Excellent ability for work on internet

Driving license Category B